

Present: John Alphin, Jan Ameen, Veronique Blanchard, Jamie Cahillane, Kathleen Casey (HRMC), Tracy DeMaio, Amy Donovan, Janine Greaves, Arlene Miller, Barry Searle, and Greg Superneau.

Agenda:

Greg called the meeting to order at 10:06AM

- A. Meeting Minutes: The minutes from the October 16, 2014 meeting were approved (Janine/Veronique) as presented.
- B. Public Comments: There were no public comments offered.
- C. MRF Operations:
 1. Mike Moores was not able to attend. Arlene volunteered to get the December monthly totals from him and to circulate that information to Board members.
 2. MAB Membership Appointment: A motion was made (Jamie/John) to appoint Kathleen Casey, Director of the HRMC, to the MRF Advisory Board. The motion passed unanimously.
 3. Jamie reported that the town of Mt. Washington has rejoined the MRF. There was some confusion about the start date of that arrangement (was it to begin July 1, 2015 or sooner). Jamie agreed to follow up with that question with Steve Ellis.
- D. Treasurer's Report: Jan passed out a Treasurer's report for review and pointed out a few hi-lites which included:
 1. MassDEP has donated \$1400 to the MAB public education project.
 2. The "outreach" line item includes the money we are paying Nancy Bobskill for running the MRF tours.
 3. All invoices are not yet calculated for the MAB Public Education Project but it is clear that the final cost will be well under the \$40,000 we had budgeted for the project. There is about \$17,000 left in that line item. There was a general discussion about how to proceed with the extra dollars. That discussion will be continued at the next MAB meeting.
 4. A motion was made (Jan/Barry) to pay Nancy Bobskill \$20/hours (not to exceed \$600) for running the MRF tours until June 30th OR until there is a DEP replacement hired to fulfill this function. The motion passed unanimously.
- E. MAB Vacancies: Barry Searle has left his position at the Westfield Health Department and has resigned from the MAB effective after this meeting. That leaves a vacancy in Hampshire County representation. That seat represents Southampton, Easthampton, Northampton and Hatfield. Members agreed it would be advantageous to invite Susan Waite to join the board. Greg offered to contact her.
- F. MAB Outreach Committee: Amy, Tracy and Jamie reported on this project.
 1. They reported that most of the materials have been distributed. (Barry agreed to pick up the materials for Southampton)
 2. Extra materials will be stored at the MRF in the education room.
 3. There was a general discussion about what to do with the remaining funds (about \$17,000) in that account. It was suggested that each of the district towns might benefit by having additional materials-because the original distribution formula provided less per capita for those towns. It was also suggested that we should reach out to towns that did not receive any materials and see if they would like some. This discussion will be continued at our next meeting.
- G. MAB Web site discussion: Kathleen and Amy had each done some research on available web master persons in the region. Amy and Kathleen presented the board with their findings and made a recommendation. A motion was made (Arlene/Barry) to hire Louis Bordeaux. The motion passed.

- H. Newsletter update: Arlene reported that we should plan to prepare the next MAB newsletter for distribution in February 2015. All supported that idea. There was a general review of the newsletter preparation process, which now will include Veronique as an editor.
- I. DEP Grant Update: There was a general discussion about the last DEP grant round and a reminder that the annual recycling and solid waste survey will soon be circulated.
- J. MRF Contract Discussion: Arlene agreed to send around to all MAB members a copy of the contract packet. Each member will then forward the contract packet to the towns they represent. All agreed that the MAB needed to take a very pro-active roll in encouraging towns to sign this contract.
- K. Other: There was a discussion about our spring 2015 MAB meeting schedule. All agreed we should plan to meet every month if needed. If a meeting is not needed, Greg will cancel it.

The meeting was adjourned at 11:35.

Our next meeting is scheduled for January 15, 2015 in Northampton.

Notes taken by Arlene C. Miller